

Privilege Log entries can be populated while reviewing documents using the Work Product Inspector or the Work Product Palette. The Privileged Basis is only available for documents for which a privilege type mark has been applied.

With the Work Product Inspector once a document has been marked with a privileged type mark use the drop down to select a Privilege Basis or free type into the available note field.

Work Product Inspector: Document Id 4

Marks	Issues
<input type="checkbox"/> Non-Responsive	<input checked="" type="checkbox"/> Breach
<input checked="" type="checkbox"/> Privileged	<input type="checkbox"/> Damages
<input type="checkbox"/> Resp-AEO	<input type="checkbox"/> Hot
<input type="checkbox"/> Resp-CONF	<input type="checkbox"/> Mitigation
<input type="checkbox"/> Resp-Public	<input checked="" type="checkbox"/> Prior Breach
<input type="checkbox"/> TEST-NP	<input type="checkbox"/> TEST NP
<input type="checkbox"/> Don't Know	
<input type="checkbox"/> Junk	
<input type="checkbox"/> Technical Difficulty	

Privilege Basis

TYPE BASIS HERE

Comments

COMMENT

testing comments that prop

Propagate comment to duplicates (will overwrite)

Work Product Inspector: Document Id 4

Marks	Issues
<input type="checkbox"/> Non-Responsive	<input checked="" type="checkbox"/> Breach
<input checked="" type="checkbox"/> Privileged	<input type="checkbox"/> Damages
<input type="checkbox"/> Resp-AEO	<input type="checkbox"/> Hot
<input type="checkbox"/> Resp-CONF	<input type="checkbox"/> Mitigation
<input type="checkbox"/> Resp-Public	<input checked="" type="checkbox"/> Prior Breach
<input type="checkbox"/> TEST-NP	<input type="checkbox"/> TEST NP
<input type="checkbox"/> Don't Know	
<input type="checkbox"/> Junk	
<input type="checkbox"/> Technical Difficulty	

Privilege Basis

Type or select a basis here...

- Attorney Client
- Attorney Work Product
- Without Prejudice
- Public Interest
- Self-Incrimination
- Joint Defense

The Work Product Pallet allows for the application of the Privilege Basis to a set of documents by highlighting the associated rows in the grid screen and selecting the Privilege Basis from the Work Product Pallet.

Work Product Palette

Marks	Issues
<input type="checkbox"/> Unmark	<input checked="" type="radio"/> Append <input type="radio"/> Overwrite <input type="radio"/> Delete
<input type="checkbox"/> Non-Responsive	<input type="checkbox"/> Breach <input type="checkbox"/> Damages <input type="checkbox"/> Hot
<input type="checkbox"/> Privileged <input type="checkbox"/> Resp-AEO	<input type="checkbox"/> Mitigation <input type="checkbox"/> Prior Breach
<input type="checkbox"/> Resp-CONF <input type="checkbox"/> Resp-Public	<input type="checkbox"/> TEST NP
<input type="checkbox"/> TEST-NP <input type="checkbox"/> Don't Know	
<input type="checkbox"/> Junk <input type="checkbox"/> Technical Difficulty	

Privilege Basis

Note: Applies only to documents with a privilege-type mark

Clear privilege basis

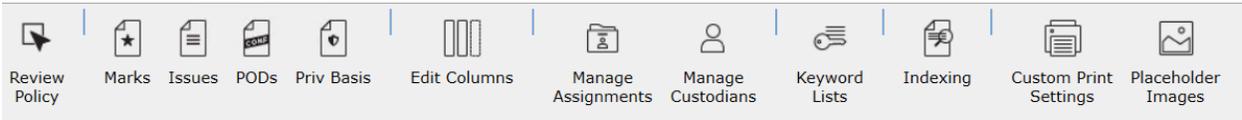
Type or select a basis here...

- Attorney Client
- Attorney Work Product
- Without Prejudice
- Public Interest
- Self-Incrimination
- Joint Defense

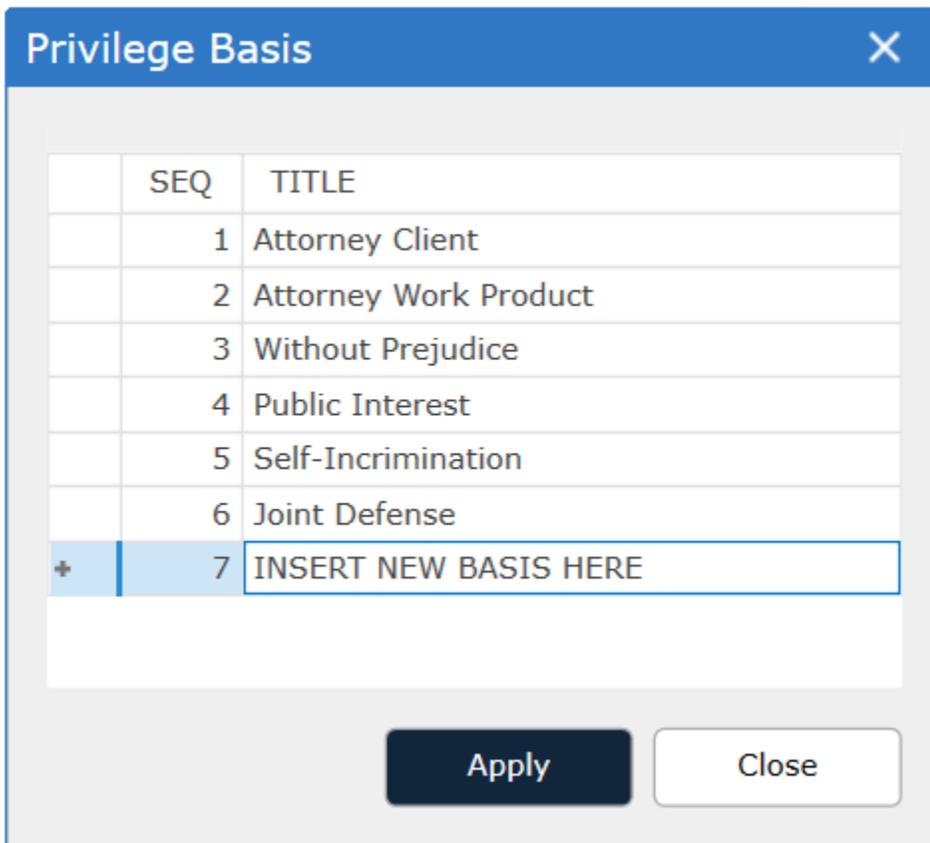
Modifying the Priv Basis Drop Down

The Priv Basis dialog configures the drop down of available reasons why a particular document has been marked with a privileged-type Mark.

From the Settings menu, select Priv Basis:



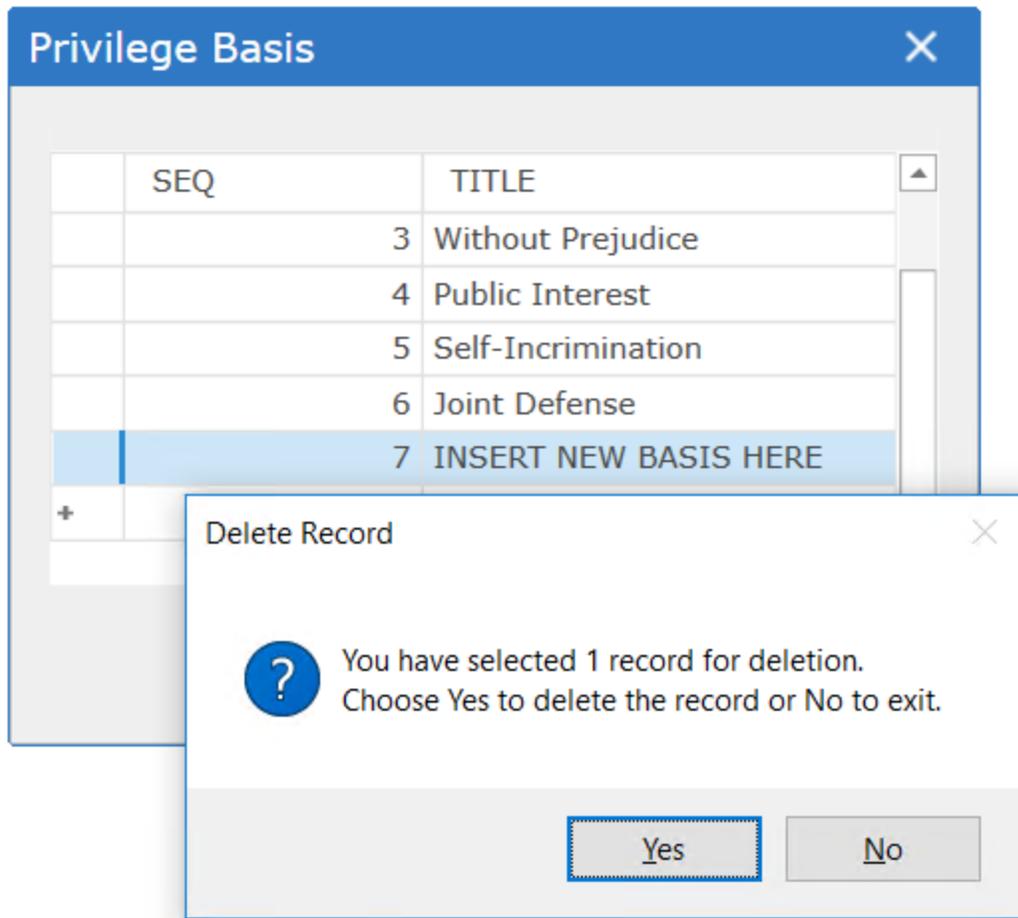
In the Privilege Basis dialog type a new Basis or modify the existing entries.



To edit an existing entry overwrite the appropriate fields with new values.

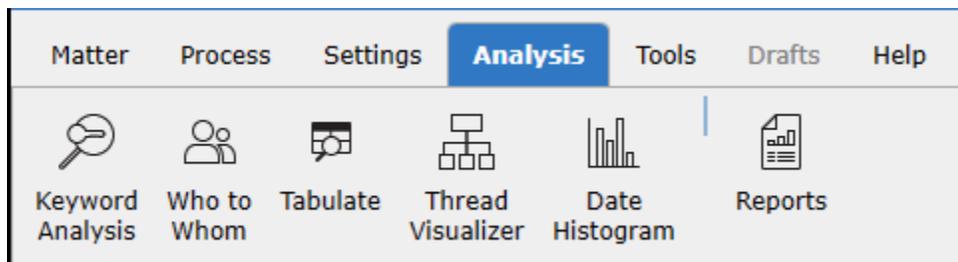
To add a new privilege basis, click the TITLE field in the row with the asterisk next to it and provide values for the SEQ and TXT fields as well. Click the Apply button.

To delete a privilege reason, select the row by clicking row selector box to the left of the row and hit the Delete key on you keyboard:



Viewing the Privilege Log

Go to the Analysis Tab and click on Reports:



You will then see a list of all of the available Reports in DWR. Click on Privilege Log:

Reports
✕

- ▼ **Matter**
 - Matter Details
 - Cost to Review
- ▼ **Data Summaries**
 - Date Histogram
 - Collections
 - Extensions
- ▼ **Defensibility Logs**
 - Document Control Log
 - Clawback Log
 - Redaction Log
 - Privilege Log
- ▼ **Productions**
 - Production Summary
 - Bates Gaps and Overlaps
- ▼ **Work Product**
 - Mark Summary
 - Issue Code Summary
 - Reviewer Summary

Privilege Log

ID	BEGBATES	ENDBATES	DATE	PRIV DATE	PRIV SENTTO	PRIV CC	PRIV AUTHOR	PRIV I
3			08/25/2007					
44			11/21/2008	11/21/2008	Larry Mayer		Ben Blain	WP - J

Export

This report will retrieve documents in review which are marked with a privilege-type Mark If a document is retrieved but has not yet been saved to the Privilege Log, its row will appear gray:

To export the Privilege Log, click the Export button in the bottom right corner of the screen.